



DIGITAL MEDIA CENTRE

BARNSLEY

A state-of-the-art home for modern businesses



The Digital Media Centre offers high quality office accommodation and meeting space in the heart of Barnsley town centre. Designed specifically to support growing technology-based businesses, the Centre combines eye-catching design with a range of flexible packages from hot-desking to offices for 1 to 20 people.

We offer:

- **Flexible contract terms with one month's notice period**
- **Superfast Broadband and telecoms infrastructure with on-site support**
- **Clear, inclusive pricing with no surprises**
- **Heavily discounted parking in the adjacent car park, with plenty of spaces**
- **Train and bus interchange just 2 minutes walk away**
- Company specific telephone answering for a professional image
- Reception services, such as visitor meet and greet, post handling and admin support
- Access to meeting and conference facilities
- "d-caf" cafe area with refreshments and WiFi internet access
- Shower and kitchen facilities on each floor
- Site security and access control systems for 24/7 access and peace of mind

License fee charges for office space include all of the following:

- Service charges
- Business rates
- Reception services and telephone answering
- Heating, water and electricity
- Site management, buildings insurance and maintenance

THE BUILDING



The Digital Media Centre is an attractive, modern building with 5 floors of offices around a glass roofed central atrium.



OFFICE SPACE

The Digital Media Centre has offices ranging from 80 sq ft to 1160 sq ft, suitable for everyone from start-ups to companies with 15-20 people.

Office accommodation is provided unfurnished on a 12 month licence (renewed each year), with a one month notice period.

TECHNOLOGY

The Centre has a dedicated superfast broadband fibre system allowing businesses to take advantage of speeds up to 100Mbps on shared and dedicated packages. We offer unlimited usage on all our internet packages. We also provide a fully featured telephone system. Support is provided through the on-site centre management team and the off-site specialists at our head office in Oxford.

TRANSPORT

The DMC is located across the road from the Barnsley transport interchange (bus and rail) and is less than 10 minutes by car from junction 37 of the M1 motorway. There are two large pay and display car parks next to the building – businesses located in the building are able to buy parking passes at heavily discounted rates.

VIRTUAL AND SHARED OFFICE SPACE

For businesses not yet ready for dedicated office space, the Digital Media Centre offers both shared space and virtual solutions.

Our standard Virtual package costs £60 per month and includes:

- Business mailing address
- Direct Dial In (DDI) IP Telephone number
- Telephone answering in company name
- Mail handling and receipt (forwarding is available for the cost of the postage)
- SMS message handling
- 10% discount on all meeting room bookings at the DMC

Our Virtual Plus package, at £115 per month, includes all of the standard features above, plus:

- 40 hours of hot desk use per month (including broadband, but not telephone calls)
- Free use of a small meeting room (suitable for up to 6 people) for up to 10 hours per month
- 20% discount on all meeting room bookings at any Innovation Centre operated by Oxford Innovation
- Upgrade to an actual office and receive 25% off the monthly licence fee for the first 3 months

Shared space is available in The Studio, which provides a stylish, open-plan environment with hot desk facilities. There are a range of Studio packages available, from 10 hours a month to a dedicated desk with unlimited usage and 24/7 access.

Studio 10 - £40 per month

10 hours hot desk use per month

Broadband connection

Use of the McMillan meeting room at £10p/h

Studio 25 - £80 per month – as above, plus:

25 hours of hot desk use per month

Use of the McMillan meeting room for 6 hours per month (charged at £10p/h thereafter)

All of the items included in Studio 10

Studio 50 - £105 per month – as above, plus:

50 hours of hot desk use per month

Use of the McMillan meeting room for 10 hours per month (charged at £10p/h thereafter)

Use of photocopier and printer (up to 100 units)

All of the items included in Studio 10

Studio Unlimited – £140 per month

Unlimited access to dedicated workstation with desk, chair, pedestal and telephone handset

Dedicated telephone number & telephone answering (but not call costs)

Broadband connection

Use of the McMillan meeting room for 10 hours per month (charged at £10p/h thereafter)

Use of photocopier and printer (up to 100 units)

Parking:

We are able to provide monthly car parking passes for the Lower Courthouse car park located behind the building. The first pass for each office cost £20 for the first month and £49.50 per month for all subsequent passes thereafter and all the administration is taken care of with the cost added to your service bill at the end of the month. (Please note that the daily charge at the machine is £4.50 per day or £75 per month from the local authority).

Meeting rooms:

We have a range of meeting and conference rooms suitable for four to 60 people, all with internet access. The larger rooms are fully equipped with AV equipment and one of the smaller rooms is set up for video conferencing. A full catering service is available, offering everything from teas and coffees to hot and cold buffets. There is also a cafe area on the ground floor, with WiFi internet, hot and cold drinks and snacks.

Other services available:

- Photocopying and printing (both black & white and colour)
- Faxing
- Mailing
- Document scanning, binding and laminating
- Secretarial support

And Finally

The Digital Media Centre aims to be more than an office building – it is a community of businesses and a focal point in the town centre. We run regular networking events and are also very proud of our “d-space” contemporary gallery, which provides a showcase for creativity and technological thinking.

To find out more about what goes on at the DMC, please visit our website: www.barnsleydmc.co.uk and follow us on Twitter @Barnsley_DMC.

We do hope this information is useful. If you have any questions, or would like to arrange a tour of the building, please contact:

Mel Kanarek
Project and Incubation Director
T: 01226 720700
E: m.kanarek@oxin.co.uk

Gareth Scargill
Centre Manager
T: 01226 720705
E: g.scargill@oxin.co.uk

The Digital Media Centre is managed by Oxford Innovation Limited (www.oxin.co.uk) on behalf of Barnsley Metropolitan Borough Council.



**Digital Media Centre, County Way, Barnsley, South Yorkshire, S70 2JW.
www.barnsleydmc.co.uk**